



CURRIMJEE  
SINCE 1890

CURRIMJEE JEEWANJEE AND COMPANY LIMITED

ENVIRONMENT  
& SUSTAINABILITY  
STATEMENT

## ENVIRONMENT & SUSTAINABILITY CHAIRMAN'S MESSAGE

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Throughout its long history, Currimjee Jeewanjee & Co. Ltd. has been guided by certain sound principles and values. These have been laid down by our founding fathers, namely to always display the highest standards in our business dealings and the utmost respect for the individual, our society, our country, and at a global level, our planet.

As Currimjee Jeewanjee & Co. Ltd. constantly aims for the long term, we are strongly committed to environmental and sustainable management in all our activities and projects. We endeavour to provide quality products and excellent services in harmony with environmental respect and preservation. We firmly believe that this perspective is essential for both the creation of enhanced economic value for our stakeholders, as well as contributing to a healthier and sustainable society.

To consolidate our engagement, I am honoured to present the Currimjee Jeewanjee & Co. Ltd.'s Environment and Sustainability Statement, which sets out our key commitments and standards. Through the statement, we aim to further raise the environmental and sustainability consciousness of all members of Currimjee Jeewanjee & Co. Ltd. and to support their environmental and ecological engagements.

Ultimately, as global citizens, we have an obligation to honour our environmental and sustainability responsibilities for the benefit of future generations. I call upon all members of Currimjee Jeewanjee & Co. Ltd. to embrace this statement and to adhere to its provisions.

Bashir A. Currimjee  
Chairman

## ENVIRONMENT & SUSTAINABILITY COMMITMENTS

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Through leadership, staff involvement and effective management, we shall:


- ◉ Endeavour to preserve the environment and manage our operations in a sustainable manner for the well being of future generations.
- ◉ Consider environmental and sustainability aspects as an integral part of our business strategy and operating methods.
- ◉ Continually monitor and improve our environmental performance and support customers', employees', partners', and other stakeholders' environmental and sustainability progress.

## ENVIRONMENT & SUSTAINABILITY OBJECTIVES

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In our quest for balanced environmental protection, sustainable development and business results, we shall:

-  Conserve and make judicious use of energy, water, materials and other valuable resources through efficient practices.
-  Minimize our ecological footprints (including carbon footprint) that equates to maximizing value for the stakeholders.
-  Incorporate environmental factors and designs into our business decisions and projects.
-  Promote and preserve wildlife, biodiversity and the ecology in relation to our projects and operations.
-  Assist customers in the use of our products and services in a responsible manner.
-  Undertake environmental risks evaluations, product and service life cycle assessments, and implement corresponding prevention programs.
-  Develop environmental and sustainability improvement plans with clear targets and measure progress.
-  Adopt and promote the Reduce, Reuse and Recycle (3R) approach in managing and valorizing our wastes.
-  Increase employees' and other stakeholders' environmental and sustainability consciousness.
-  Comply to and perform better than applicable statutory and regulatory environmental requirements.



Manage Energy  
& Resources  
Judiciously

Minimise  
Ecological  
Footprint

Preserve  
Biodiversity  
& Ecology

Undertake  
Environmental  
Risk Management

Incorporate  
Environmental  
Factors in  
Business  
Decisions

Improve  
Environmental  
& Sustainability  
Performance

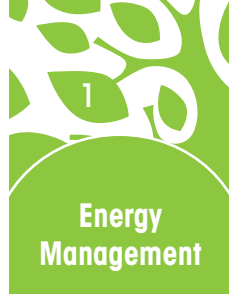
Assist  
Customers in  
Using Products  
& Services  
Responsibly

Promote  
Reduction, Reuse  
& Recycling  
of Wastes

Comply to  
& Exceed  
Regulatory  
Environmental  
Requirements

Enhance Staff  
& Stakeholders  
Sustainability  
Consciousness









## OBJECTIVES



## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:









-  Reduce the consumption of electricity in our offices, buildings and when performing our activities.
-  Ensure that energy efficiency considerations are included in all aspects of our operations.
-  Take energy consumption and efficiency into account in the procurement process.
-  Seek and foster renewable energy sources such as photovoltaic systems.
-  Use air conditioning responsibly and adjust settings for optimal energy use.
-  Improve lighting density and effectiveness using appropriate technologies.
-  Adopt lighting controls for optimal lighting efficiency such as dual technology occupancy sensors, by pass or delay timers, photocells and time clock.
-  Measure, monitor and reduce our energy consumption and correspondingly our carbon footprint.



## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:

-  Consider environment, health and safety dimensions as key criteria for supplier selection and evaluation.
-  Ensure that procurement integrates life cycle consideration of materials and end-products so that their final disposal is environmentally sound.
-  Generate and adopt an approved list of responsible and environmentally compliant suppliers.
-  Maximize post-consumer recycled content where possible, while maintaining packaging and product integrity and compliance with applicable standards.
-  Purchase, as feasible, recycled and recyclable materials required for our operations.
-  Ensure that our products are supported by Data Sheets (such as Material Safety Data Sheets - MSDS, Technical Data Sheets - TDS) which document the ecological impact for chemicals concerned.
-  Reduce and eliminate products that are proven to be potentially environmentally unfriendly.
-  Use safer alternatives to potentially harmful materials, such as purchasing furniture with eco-labels and eco-friendly cleaning materials.

## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:







-  Integrate adequate planning, responsible usage, appropriate maintenance and effective monitoring in our transport management systems, covering staff commuting, business travel, deliveries and fleet vehicles.
-  Switch from energy-intensive and polluting to less environmentally damaging vehicles with optimal capacity for intended usage.
-  Reduce transport-related environmental impacts through appropriate travel plans, fuel management and fleet management programmes.
-  Reduce the need for transport and travel, e.g. sourcing locally, and restricting to necessity trips only.
-  Promote the use of travel alternatives through changing work practices such as e-mail, video-phone & video-conferencing.
-  Measure and monitor transport related environmental impacts and set objectives and targets to address these impacts such as fuel efficiency.
-  Develop and implement safe and efficient vehicle driving programs.
-  Positively influence our stakeholders, including employees, suppliers, partners and customers to consider the environmental dimensions of transportation.



## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:

-  Use IT office equipment with energy saving features and implement power management software to manage idle times.
-  Procure IT equipment with appropriate certifications and qualifications such as ENERGY STAR and EPEAT.
-  Ensure that, as equipment is replaced or contracts expire, all printers, copiers, and fax machines have, at minimum, duplex capability.
-  Ensure that IT and e-equipment selected are adequately-sized and meet the business needs.
-  Strategically distribute printers to support user needs, based on application needs, proximity to users, page volume, people-to-device ratios, cost of ownership, and other factors.
-  Seek suppliers and contracts that make provisions for product take-back, appropriate reuse or resource recovery, such as mobile phones, computers, cartridges and printers.

## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:







-  Minimise the use of paper in the office and promote a paperless approach.
-  Replace paper outputs like printed bills with e-billing, adopt online reporting and support customer self-care solutions.
-  Promote e-media and e-communication, e.g. e-mail, e-newsletters, e-newspapers and e-magazines.
-  Set printers, copiers, and fax machines to duplex mode as the default setting wherever the equipment capability exists.
-  Re-use printing and writing paper, such as using one-sided printed paper for internal draft documents.
-  Store and transmit documents electronically and print only if there is a clear reason to do so.
-  Adopt unbleached, chlorine-free paper products and select environmentally-certified (ISO 14001) and Forestry Steward Council (FSC) labelled suppliers.



## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:







-  Apply strategies and procedures to effectively manage potable water use such as installing low flow aerators or flow reducing valves on water points.
-  Optimise the use of potable water through the 3R philosophy: Reduce, Reuse and Recycle.
-  Implement rain water collecting systems and re-use for purposes such as cleaning.
-  Maintain accurate and complete records for reporting purposes, of the volume of water consumed at each site, as well as records that describe major water leakages.
-  Choose landscaping elements that are adapted to the climate and that require minimal water, and select efficient irrigation solutions, such as drip-irrigation instead of traditional sprinklers.
-  Educate staff about water preciousness to encourage water-saving behaviors.



## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:

-  Strive to create a company free of non-reusable & non-recyclable materials.
-  Establish an inventory of our wastes based on life cycle assessment and adopt the Reduce, Reuse and Recycle (3R) approach for managing our wastes.
-  Generate and use an approved list of responsible waste recycling and disposal suppliers.
-  Send all electronic wastes, empty ink cartridges, used papers and plastic wastes to approved suppliers for responsible recycling and disposal.
-  Ensure appropriate disposal procedure of hazardous waste is established and maintained, such as batteries, fluorescent tubes and technical equipment.
-  Promote the utilization of compost using organic wastes as available.

## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:

-  Ensure that our staff have the knowledge, skills, and equipment to conduct work in a safe and environmentally responsible manner.
-  Provide our staff with relevant environment and sustainability related training and awareness.
-  Mitigate and manage environment, health and safety risks to our staffs, and the communities in which we operate, by employing safe technologies, implementing appropriate procedures and preparing emergency plans.
-  Involve our staff in the implementation of environmental and sustainability policies for greater commitment and improved performance.
-  Support our staff with respect to their environmental and sustainability initiatives and participation at individual, team and community level.

## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:

-  Partner with suppliers, contractors and other interested parties to improve their environmental performance.
-  Use local labour and materials where available to help the community and promote sustainability initiatives locally.
-  Communicate appropriate environment and sustainability, as well as health and safety information concerning our products and services to customers and the public.
-  Assist customers in the responsible use of our products and services.
-  Improve all stakeholders' awareness in relation to environment and sustainability issues.

## ENVIRONMENT & SUSTAINABILITY RESPONSIBILITIES

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### We shall:

-  Comply resolutely with relevant and applicable environmental regulatory requirements.
-  Set targets for process and company-wide environmental and sustainability aspects.
-  Review environmental and sustainability policies, objectives and results at least annually.
-  Carry out periodic environmental assessment of our company and related activities.
-  Continually improve and monitor our environmental and sustainability performance, especially in light of advances in technology and environmental science.



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